


COLLEGE COUNCIL MEETING MINUTES

Date: April 2, 2021 | Time: 12:00pm-2:00pm | Location: Zoom | Recorder: Laura Lundborg



|  Agenda Topic | Facilitator | Meeting Minutes |
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| Land Acknowledgement | Beau Gilbert | <p>Beau shared the final draft of the CCC Land Acknowledgement, approved by council members of the Confederated Tribes of Grand Ronde.</p> <p>Students in the Multicultural Center are working with Beau to provide a document of best practices and suggestions to intentionally incorporate the acknowledgement in classrooms, events, meetings, email, etc. Once complete the information will be available on the Multicultural Center website.</p> <p><u>Questions and Comments</u></p> <p>Q: Are there suggestions on how to use this at College Council? A: Many ways to share, but one might be to show the written land acknowledgement on the screen before meetings begin. Beau is happy to meet with anyone to work together on ideas that are most meaningful to the group or event.</p> <p>Q: Will the college institutionalize the land acknowledgement? A: Yes, will work with Presidents' Council to institutionally recognize this and also have the formal recommendations on how it could be used.</p> <p>Q: Can we see more about the email application? A: There are two email signature options that have been approved through this process. May access the document on the College Council site.</p> |
| ISP Committee Annual Report | Sue Goff | <p>Sue shared a PowerPoint about the ISP Committee: members; when they meet; how it works; what committees ISP is connected to, such as Access Retention & Completion Committee; and goals for the year. Smaller subcommittees will be assigned to research and consult with faculty groups (e.g., Faculty Senate, Part-time Faculty Association), departments, other committees; and report back recommendations to ISP.</p> <p>The current standards and procedures can be found online at https://www.clackamas.edu/about-us/accreditation-policies/policies-and-procedures.</p> <p>The committee has been working on improved communication, increased engagement in diversity, equity, and inclusion work, and more engagement with students.</p> |

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| <p>Budget Update</p> | <p>Alissa Mahar & Jeff Shaffer</p> | <p>Alissa shared most recent information about positive impacts to the College’s budget:</p> <ul style="list-style-type: none"> • Ways and Means Committee has intent to submit a statewide Community College Support Fund of \$673 million, higher than anticipated. If we end up with that, the Board approved a \$4 per credit increase in tuition. • Received approval to retroactively request credit for lost revenue back to March 2020. That’s approximately a \$1 million positive impact to the forecast. • Saved \$1.5 million in current fiscal year as materials and services costs decreased during the pandemic. <p>Also waiting on guidance from the most recent federal funds of \$4.9 million to support institutions, hoping it is similar to the current funding that is retroactive to March 2020.</p> <p>The college will revisit the kaizen process completed three years ago and schedule another kaizen of sorts to build upon that work. This will be a college-wide process to look at ways to identify continuous quality improvement and streamlining the budget process. Some of the work will be over summer to help identify things that need to be addressed before budget discussions begin in the fall.</p> <p><u>Questions and Comments</u></p> <p>Q: When will we hear about the parameters of the newest funds? A: Hopefully within a month.</p> <p>Q: How do we get involved in the budget work being done this summer? A: Contact Alissa or Jeff.</p> <p>Q: How will we make sure these efforts connect with our strategic plan and shared governance? A: There are many elements that impact efforts, such as applying a DEI framework, organizational health, employee engagement, and connectivity to the work, which will all weave through our strategic plan and shared governance.</p> |
| <p>Zoom Cloud-Recording Retention Plan</p> | <p>DW Wood</p> | <p>DW shared a PowerPoint to explain Zoom cloud-recording retention and management of video recordings. Effective May 1, 2021, all cloud-recorded Zoom video will automatically move to Zoom Trash 1.25 years after creation, and permanently deleted 30 days later.</p> <p>For storage management we are encouraged to pro-actively delete any recordings not needed. DW shared how to manually delete recordings. Instructions and the retention plan can be found on the red toolbar at the top of the Zoom page or on the CCC Service Desk – OLET page.</p> <p>The presentation also included tips on managing recordings, downloading from the cloud to permanently retain on our server or another CCC supported platform.</p> |

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| <p>Zoom Cloud-Recording Retention Plan (continued)</p> | | <p><u>Questions and Comments</u></p> <p>Q: Should we use counter link in Moodle rather than putting a URL when linking to zoom meetings?</p> <p>A: It depends on use. For short term needs, put a link in Moodle for a meeting that you're holding, as well as a link to the video recording to provide for students who may have missed that. For more long term retention, download to computer then upload to Kaltura Media Gallery for continuous and long term reference.</p> |
| <p>Association Reports</p> <ul style="list-style-type: none"> • Associated Student Government • Classified • Part-time Faculty • Full-time Faculty • Administrative/Confidential | | <p>ASG – John Ginsburg on behalf of ASG</p> <ul style="list-style-type: none"> • International Week – Week 2 – the Multicultural Center will host with virtual events. • Sexual Assault Awareness Month (SAAM) – April – most activities will run the last two weeks of April. Clackamas Women’s Services is also doing some training in our community, on Tuesdays at 2pm. Contact John for more information. • Clubs and Resources Page – students hosted a virtual page of resources for new students: https://www.clackamas.edu/clubs-resources. • ASG Elections – students are campaigning virtually for President and Vice President positions for next year. Voting is the last week of this month. <p>Classified – Kelly Wilshire</p> <ul style="list-style-type: none"> • Nothing new to report; commended ASG on their activities. <p>Part-time Faculty – Lind Mizar</p> <ul style="list-style-type: none"> • Negotiating with HR on paycheck paste up issue. <p>Full-time Faculty – Jay Leuck</p> <ul style="list-style-type: none"> • Faculty Senate elections coming up. <p>Admin/Confidential – Amy Cannata</p> <ul style="list-style-type: none"> • Members should complete the DEI Framework Training Survey by April 9th. We are aiming for 100% participation for our group in the DEI Framework Training. Once we have a list of people who still need training we will work on getting a session(s) scheduled. • April 13th 12:30-1:30 Hot Topics QA. |
| <p>Announcements</p> | | <p>CCC Foundation Scholarship Application – deadline is April 25. Please encourage students to apply. Lori Hall sent an email calling for scholarship essay readers. Volunteers should expect about a 2-hour time commitment, all reading is online at your convenience. Readings are open through May 18. If interested in volunteering, please contact scholarships@clackamas.edu by April 23. More information can be found online at the CCC Scholarship page.</p> |